


Non-Executive Report of the:  <b>Council</b>  17 May 2017	 <b>TOWER HAMLETS</b>
<b>Report of:</b> Graham White, Acting Corporate Director for Governance and Interim Monitoring Officer	<b>Classification:</b> Unrestricted
<b>Committee Calendar 2017/18 - Amended</b>	

<b>Originating Officer(s)</b>	Matthew Mannion, Committee Services Manager
<b>Wards affected</b>	All Wards

### Summary

Council, at its meeting on Wednesday 22 March, agreed a calendar of Council and Committee meetings for 2017/18. However, due to the General Election due to be held on Thursday 8 June, and a number of other reasons, dates for some meetings have been amended. This report asks Council to agree the proposed changes to the municipal calendar.

The calendar of meetings, as amended, is presented in Appendix One to this report.

### Recommendations:

The Council is recommended to:

1. Approve the proposed amended calendar of meetings for the municipal year 2017/18 as set out in Appendix A.
2. To delegate to the Corporate Director Governance the authority to agree meeting dates for any new Committees or Panels that are set up subsequent to this report being presented to Council, subject to appropriate consultation with Members.

## **1. REASONS FOR THE DECISIONS**

- 1.1 The Council Procedure Rules provide for the Council to agree a programme of meetings for each municipal year. This is normally done at the last ordinary meeting of the Council in each municipal year and there is provision for the calendar to be revised subsequently at the Annual meeting if necessary.

## **2. ALTERNATIVE OPTIONS**

- 2.1 There are no alternative options.

## **3. DETAILS OF REPORT**

- 3.1 Council, on Wednesday 22 March 2017, agreed the calendar of meetings for the 2017/18 municipal year. Details on how the calendar was prepared, including the issues taken into consideration are set out in that report.
- 3.2 However, since that date a number of events, including the calling of a General Election on Thursday 8 June 2017, have resulted in a few revisions to that calendar. This report sets out those changes and asks Council to agree the amendments to the calendar.

### *General Election*

- 3.3 The UK Parliament has agreed to hold a General Election on Thursday 8 June 2017. Whilst, Council business will continue where possible it is proposed to move a number of meetings that were scheduled to take place on election day and shortly beforehand.
- Cabinet – moved from 30 May to 13 June
  - Note that the related Overview and Scrutiny Committee (OSC) –on 25 May may also be moved depending on its work planning (potentially to 12 June).
  - Health Scrutiny Sub-Committee – the meeting on 5 June will not take place and will be merged with the current July meeting. The date for the merged meeting will be confirmed in due course as it may differ from the current planned July date.
  - King George’s Field Charity Board – meeting on 6 June moved to 27 June.
  - Licensing Sub-Committee – the meeting on 7 June is to be brought forward to 30 May.
  - General Purposes Committee – move from 7 June to 5 July – note the Employee Appeals meeting scheduled for 5 July may change time to run before or after the GP Committee meeting if required.
  - Strategic Development Committee – move from 8 June to 28 June.
  - The initial Freedom of the Borough Ad-Hoc Panel meeting will be deferred.

### *Member Learning and Development Training*

#### 3.4 A number of changes have been made to the Member Learning and Development Training Programme:

- Most training sessions scheduled during the run-up to the General Election have been postponed or cancelled, this includes:
  - Ethics and Probity Training – originally to be held on 2 and 24 May, now to be held on 13 September and 2 October.
  - Training related to serving on Council Committees will be postponed until after the election. Individual dates will be organised and circulated to relevant Members at the appropriate time.
- Please note that should the AGM agree changes to the Committee Memberships for Licensing, Strategic Development Committee or Development Committee, those new Members must be trained before they can sit on the Committees.
- A training session for Members of the Strategic Development/Development Committees has been arranged for Monday 12 June 2017. New Members of those Committee will need to attend before they can sit on the Committee. Officers will make contact with those new Members of the other Committees to discuss their training requirements.
- A full set of dates for workshops in relation to Waste Management have been arranged and are set out below.

<b>Workshop title</b>	<b>Dates</b>
Waste Mgmt - Registered Providers	16 May
Waste Mgmt - Street scene/ Street cleansing	20 June
Waste Mgmt - Enforcement	4 July
Waste Mgmt - Communications and behaviour change	11 July
Waste Mgmt – Summary session	18 July

### *Tower Hamlets Best Value Improvement Board*

#### 3.5 The original proposed dates for the Tower Hamlets Best Value Improvement Board have been reviewed in light of the directions received from the Secretary of State for Communities and Local Government at the end of March 2017. The original dates were found not to match well with the reporting schedule to the Government. The dates have therefore been amended and the new dates are as follows:

- 14 June 2017
- 11 September 2017
- 18 December 2017

- 19 March 2018

3.6 As Members will be aware, any subsequent requests to change dates of meetings of Committees following approval of the Committee Calendar by Council, or to set up Special Meetings of the Committees, are subject to consultation with the Chair(s) of the Committees, relevant members and the Chief Executive.

3.7 Each year changes to the Committee structure may be necessary to enable the Council to discharge its responsibilities. Should it be necessary to revise the meeting structure further the Calendar of Meetings will be adjusted and a new Calendar will be presented at the AGM if required but it is also proposed to provide delegated authority to the Corporate Director for Governance to agree any new meeting dates should that be required.

#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

4.1 The timely consideration of budget monitoring information is critical to ensuring sound financial management and oversight and informed decision making. However, there are no direct financial implications arising from the recommendations within this report.

#### **5. LEGAL COMMENTS**

5.1 There are no specific legal comments arising from this report.

#### **6. ONE TOWER HAMLETS CONSIDERATIONS**

6.1 In collating this schedule of meetings, consideration has been given where possible to avoiding school holidays, known religious holidays and other dates which could inhibit attendance or participation by one or more section(s) of the borough's community

#### **7. BEST VALUE (BV) IMPLICATIONS**

7.1 There are no implications arising from this report.

#### **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

8.1 There are no implications arising from this report.

#### **9. RISK MANAGEMENT IMPLICATIONS**

9.1 There are no implications arising from this report.

#### **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

10.1 There are no implications arising from this report.

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## **Linked Reports, Appendices and Background Documents**

### **Linked Report**

- NONE

### **Appendices**

- Appendix A – Proposed Calendar of Committee Meeting dates

### **Local Government Act, 1972 Section 100D (As amended)**

#### **List of “Background Papers” used in the preparation of this report**

List any background documents not already in the public domain including officer contact information.

- None.

### **Officer contact details for documents:**

- N/A